



Comfort Solutions Mechanical

903 South Hutton Rd, Farmington, NM 87401

Phone: (505) 325 - 5551

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____ **Are you an Insurable Driver:** _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I understand that the completion of this application does not indicate that there are any positions open and does not in any way obligate Comfort Solutions Mechanical to hire me or offer me a job.

Permission is hereby granted to any school, person, firm, or corporation whether my former employer or otherwise to give this company any relevant information that me be required to arrive at an employment decision. I hereby release, it's officers, employees, representatives or agents form any liability and/or damages incurred by myself in obtaining such information.

This company reserves the right to use any method of investigation which, in its sole discretion, it deems reasonable and necessary to determine whether any employee has engaged in conduct warranting disciplinary action. As a condition of employment, if hired, I agree to cooperate in any such investigation. Also as a condition of my employment, I voluntarily agree to cooperate in submitting to any blood or urine test requested by the company as well as any test or searches of my person or property, while employed by the company and I recognize that a refusal to cooperate in such tests or searches would be grounds for discipline including termination.

I understand that as a matter of company policy, my employment and compensation shall continue so long as mutually agreeable, and may be terminated by the company or me without cause or notice. No policy or statement by any company representative (other than a formal employment agreement signed by the president of the corporation) is to be considered a contract of employment, whether expressed or implied, for any specific period of time or upon any continuing term.

I understand that if hired, the company due to any misrepresentation, misinformation or inaccuracy of the statement contained herein may terminate my employment. I authorize the company to investigate all statements contained in the application for accuracy and completeness, and to obtain any transcripts, records, or documents pertaining to my background and business experience as required by the company. If hired, I agree to conform to the rules and regulations of Comfort Solutions Mechanical. I also attest that I am authorized to work in the United States. I understand that this application will remain valid for 30 days. If I have not been hired by that date, I must renew my application to be considered for future employment.

I certify that my answers and information in this application are true and complete to the best of my knowledge.

Signature: _____ Date: _____

***Please take the time to explain why you are seeking a job with Comfort Solutions Mechanical and what you think makes you a good candidate for the position you are applying for: (List skills, traits, accomplishments, or other information you would like considered)**
